

All students who are citizens of a European member state do not need a Visa to study the Italian language and culture in Italy. If you are a student with citizenship in a European member state and you intend to stay in Italy for more than 3 months, you must request the certificate of registration with the civil records office issued by the municipality in which you live. No formalities are required for European citizens and for their foreign family members for stays shorter than 3 months. If you do not hold a European passport, you must obtain a VISA for STUDY PURPOSES. You can request this from the Italian Consulate in the country you come from. Once you have the Visa, after arriving in Florence you must request the 'Permesso di Soggiorno' (i.e. stay permit) through the participating Poste Italiane S.p.A. post offices.

VISAS

First of all, contact the ITALIAN CONSULATE or EMBASSY in the country you reside, to obtain all of the information you need concerning the documents they require for issuing your Visa and about whether you can obtain it or not. Once you have this information, you can register with the school. The school will send the CERTIFICATO DI ISCRIZIONE (registration certificate), (after receiving the registration form and the payment for the courses selected). Should the Visa not be issued, you must request the Italian Consulate to issue a statement as proof for LABA that the Visa has not been issued. This will allow you to obtain the refund of the registration fee (minus 100 Euros that will be withheld for secretary costs). Without the letter of the Consulate you will not be refunded.

STAY PERMITS

Once in Italy, if you have a VISA FOR STUDY PURPOSES, you can handle the procedure for obtaining a stay permit on your own by going to a Poste Italiane S.p.A. post office and submitting an application to obtain the stay permit. Otherwise, you may ask ITALY4YOU (www.italy4you.org) for help in this at an additional cost of € 67.10 (following is a detailed list of costs).

To obtain the stay permit, you must bring along the following documents in COPY (not the originals):

- 1) the page of your passport (the one with your photo)
- 2) the page of the Visa
- 3) the certification of registration with LABA bearing the stamp of the Italian Consulate
- 4) the copy of an insurance policy valid in Italy covering emergency hospitalization expenses (you can get the insurance after arriving in Florence also through ITALY4YOU).

COSTS

- € 71.96 for the Digital Stay Permit
- € 30.00 Registered Mail (temporary Stay Permit)
- € 16 stamp duty
- ITALY4YOU - assistance in obtaining the Stay Permit: € 67.00
- ITALY4YOU - assistance in getting the Insurance Policy: € 16.00/month www.paffer.it/italy4you