

## VISAS AND PERMISSIONS

If you are a citizen of the EU (European Union) you do not require a Visa to come to Italy to study the Italian language and the Italian culture. **If you are a citizen of the EU and you want to stay in Italy for more than 3 months** , you only require your certificate to the registry office of your residence. Nothing is required for people coming from the EU for shorter staying.

**If you are not a citizen of the EU**, you require a STUDY VISA, obtainable at the Italian Consulate in your home country. Obtaining the visa and arriving in Italy, you need to get a PERMISSION TO STAY from the offices of POSTE ITALIANE S.P.A. (Italian Post Office).

### Obtaining A Visa

You should contact the ITALIAN EMBASSY or CONSULATE in your country to determine exactly what is required for you to enter Italy as a foreign student. Take with you a copy of your ENROLMENT CERTIFICATE (a certified document from LABA confirming that you will be attending the school on a specified date).

LABA will send out the ENROLMENT CERTIFICATE when they have received the fully completed STUDENT ENROLMENT FORM and payment of the enrolment fee.

**If your VISA is not issued on time, you must notify LABA prior to the commencement of your course with an authorized document from the Embassy stating that your VISA application was rejected. Without this authorized document, we cannot reimburse the enrolment fee. Failure to notify the school prior to the commencement of your course, will result in the loss of the enrolment fee (100 Euro will be kept anyway for the secretary's office expenses) and the annulment of your enrollment.**

In the Usa EDUITALIA offers services for obtaining a VISA. For more information visit [www.eduitalia.org](http://www.eduitalia.org)

### Obtaining A Residence Permit Document

Upon your arrival to Florence, if you have the STUDY VISA, you need to go to the offices of POSTE ITALIANE S.P.A. (Italian Post Office) in order to obtain the RESIDENCE PERMIT.

In order to obtain a RESIDENCE PERMIT, you will need to take the following with you when you visit one of the offices of POSTE ITALIANE S.P.A. (Italian Post Office) :

1. A photocopy of your passport (all sheets)
2. Your ENROLLMENT CERTIFICATE from LABA validated by the Italian Consulate
3. Your health insurance documents valid for the Italian territory for Urgent Hospital Care (it can also be done in Florence).
4. A revenue stamp of 14.62 €
5. Your VISA issued by the Italian Embassy in your country.